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GSTR-1

HSN, Documents, ECO and GSTR-3B Reconciliation Dashboard

Month-end control dashboard for special tables and outward-liability reconciliation

Legal Name	GSTIN	Financial Year	Tax Period	Generated On
<Business legal name>	<15-digit GSTIN>	<YYYY-YY>	<Month / Quarter>	2026-07-21

Purpose: Use this format to review HSN/SAC summaries, documents issued, e-commerce reporting and the outward-tax comparison with GSTR-3B.

HSN taxable value	Documents issued	ECO taxable value	GSTR-1 tax	3B variance
<value>	<value>	<value>	<value>	<value>

Template Data | One illustrative row is included; replace it with actual GST portal and books data.

Sr. No.	Control Area	GSTR-1 Table	Description	Source Records	Record Count	Taxable Value	IGST	CGST	SGST/UTGST	Cess	GSTR-1 Tax Amount	GSTR-3B Tax Amount	Variance	Owner	Status	Review Note
1	HSN/SAC	12	B2B HSN/SAC summary	Sales register										<Owner>	Open	
2	HSN/SAC	12	B2C HSN/SAC summary	Sales register										<Owner>	Open	
3	Documents issued	13	Tax invoices issued / cancelled / net issued	Document series										<Owner>	Open	
4	Documents issued	13	Credit notes and debit notes issued	Document series										<Owner>	Open	
5	E-commerce	14/14A	Supplies made through ECO - TCS / section 9(5)	ECO register										<Owner>	Open	
6	E-commerce	15/15A	Supplies under section 9(5) by recipient/supplier category	ECO register										<Owner>	Open	
7	Liability reconciliation	GSTR-1 vs 3B	Outward tax liability comparison	GSTR-1 summary and GSTR-3B										<Owner>	Open	
TOTAL / CONTROL					**<total>**	**<total>**	**<total>**	**<total>**	**<total>**	**<total>**	**<total>**	**<total>**	**<total>**			

Suggested management sign-off

Prepared by	Reviewed by	Approved by
Name / Date / Signature	Name / Date / Signature	Name / Date / Signature